



Report of the Chair

Scrutiny Programme Committee – 16 February 2021

Scrutiny Annual Report 2019/20

Purpose	To provide a report on the work of scrutiny for the municipal year 2019/20.
Content	This report provides background to the annual report and attaches the draft annual report 2019/20.
Councillors are being asked to	Consider the annual report and endorse its presentation to Council.
Lead Councillor(s)	Councillor Peter Black, Chair Councillor Terry Hennegan, Vice Chair
Lead Officer:	Tracey Meredith, Chief Legal Officer
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Legal Officer:	Debbie Smith
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1. Introduction

- 1.1 Every year Council requires that an annual report is produced for the work of scrutiny for the previous municipal year.
- 1.2 The Scrutiny Annual Report is used to:
 - Highlight the work carried out by scrutiny
 - Show how scrutiny has made a difference
 - Support continuous improvement for the scrutiny function
- 1.3 The report is produced as a simple scorecard. This approach is intended to highlight a small number of key indicators that illustrate four performance questions. These questions, which are intended to reflect a 'results based' approach, are:

- How much scrutiny did we do?
 - How well did we do?
 - How much did scrutiny affect the business of the Council?
 - What were the outcomes of scrutiny?
- 1.4 Charts have been added that show comparative data with previous years where available. Arrows on the main scorecard have also been added to indicate the direction of change for each measure.
- 1.5 Councillors should also consider whether the indicators will be suitable for future reports or whether different indicators should be used or developed.
- 1.6 Subject to agreement, the annual report could be presented to the next available Council meeting, which would be 25 March 2021.

2. Financial Implications

- 2.1. There are no specific financial implications raised by this report.

3. Legal Implications

- 3.1. The Council Constitution requires that a scrutiny annual report is produced each year although the style and content of the annual report is not prescribed.

Background Papers: None

Appendices:

Appendix 1 - Scrutiny Annual Report 2019/20